

BUDGET MEETINGS March 21-24, 2011

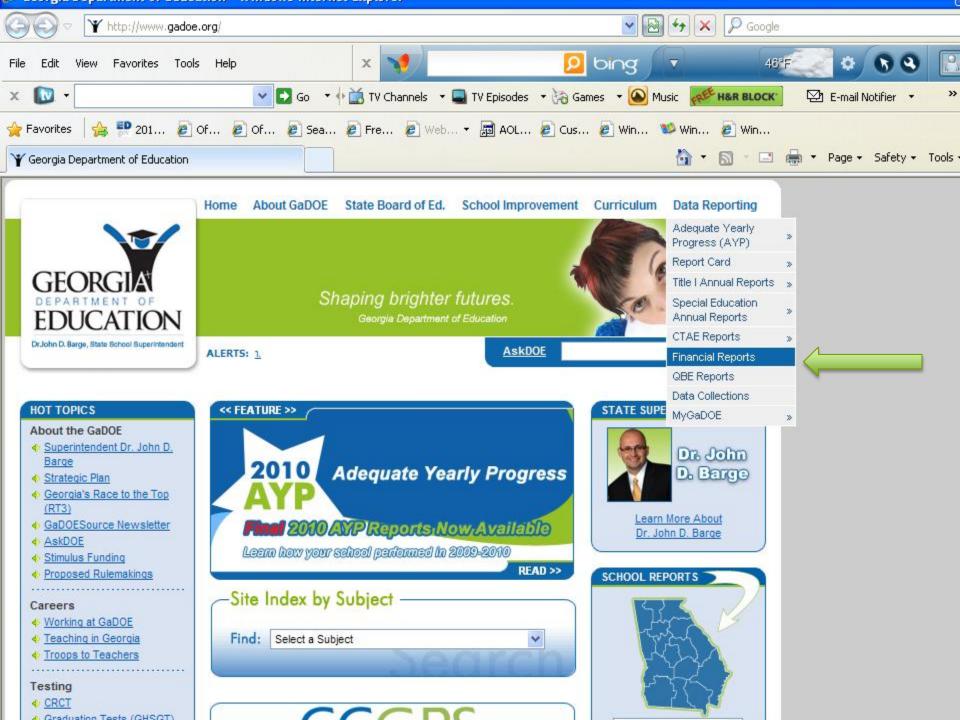
Dr. Harry Repsher Budget Specialist

Preparing for FY 2012 Budget

- 1. List facilities with all personnel and duties
 - columns for state, local and federal to track pay
- 2. Look at:
 - Growth/cutbacks and local needs
 - Babies Can't Wait list for Preschool
 - Any initiatives system-wide, school, special education, etc.
 - Negotiate your needs versus wants

Preparing for FY 2012 Budget

- Check state allocations and local funding
 - 1. Use earned QBE for teacher positions
 - 2. Use QBE for School Psych/Social Work
 - 3. Use QBE for Sp Ed Leadership Sp Ed Director
 - 4. Use operational funds for teacher supplies
- Check federal funds for excess cost needs/Medicaid
 - 1. New teacher and preschool positions
 - 2. Related services positions
 - 3. Assistant Director/Coordinators/Specialist above the QBE allotments
 - 4. Office staff and excess cost items





Georgia Department of Education

Dr. John D.Barge State Superintendent of Schools

QBE REPORTS

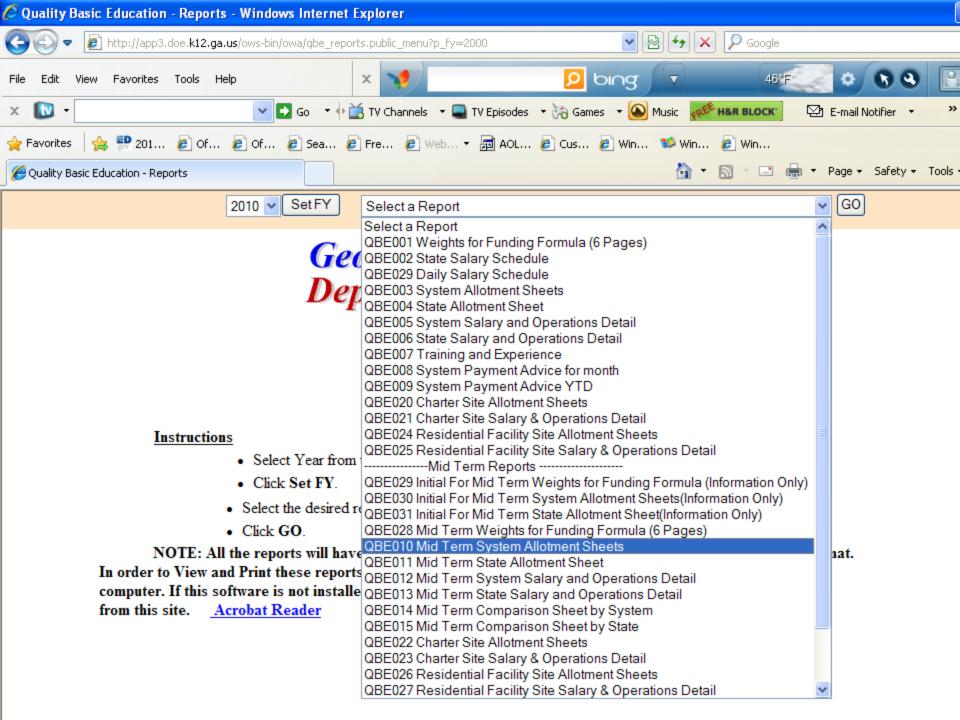
Instructions

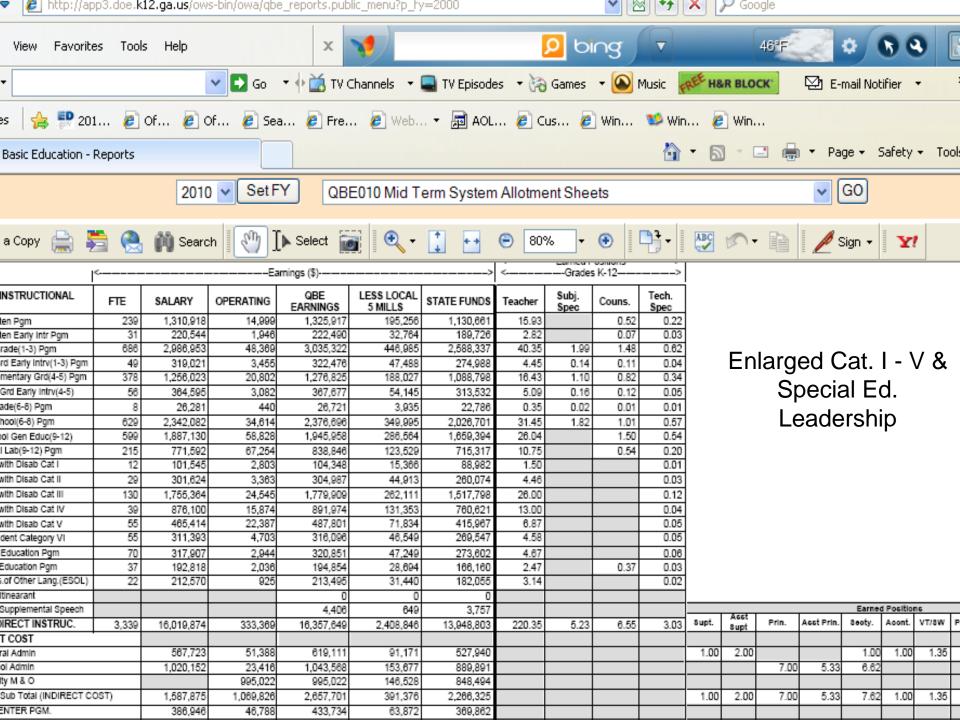
- Select Year from the drop down box above.
- Click Set FY.

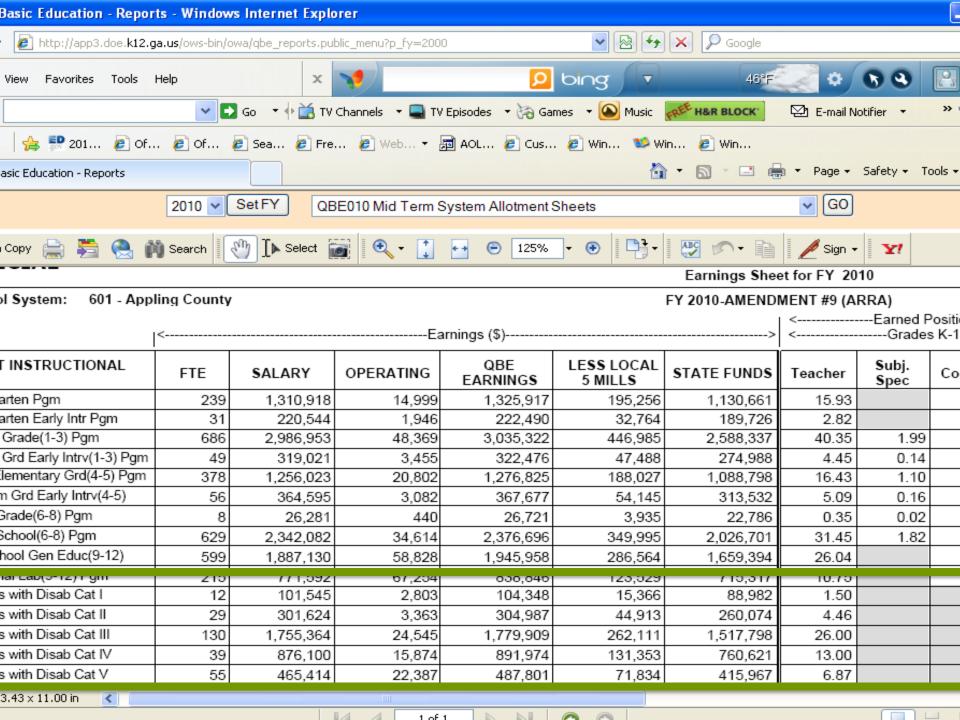
PLEASE REVIEW ALL MESSAGES CAREFULLY:

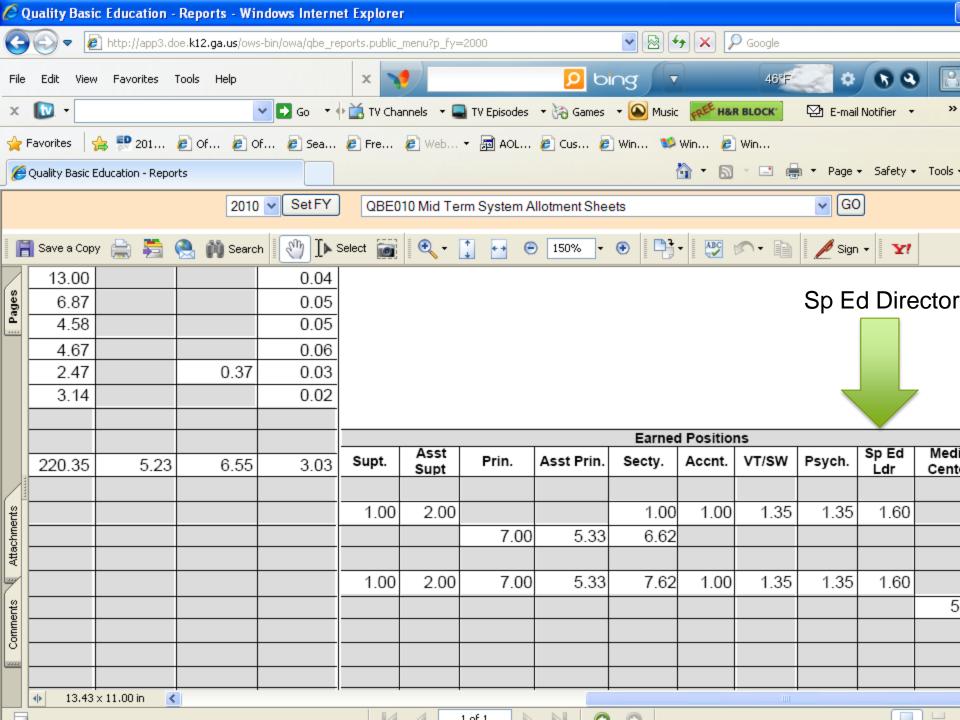
NOTE: All the reports will have to be printed using Legal Size paper (8.5"x14") and in Landscape format. In order to View and Print these reports, Adobe Acrobat Reader should be installed in your computer. If this software is not installed in your computer, then please download a free copy from this site.

Acrobat Reader







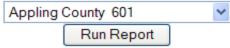




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Quality Basic Education - Reports



Select a System and Click on Run Report

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Federal Use of Funds

Remember: Unallowable IDEA Expenditures

- No legal fees only staff development. Use for student services after a decision is reached in mediation or due process hearing but not for lawyers
- No new construction only renovation to make facility accessible grab bars, ramps, carpet, acoustical tiles
- No buses but you can modify AC, lift, seat belts
- No food/drinks unless for student instruction or in-services during normal meal time per agenda and no other opportunity is provided for lunch/dinner
- No awards/prizes for staff mugs, T-shirts, bags, etc.
- No political activities or lobbying
- No alcoholic beverages
- Generally, not for special education director's salary/benefits use all of QBE earning first and then local funds or prorate the difference for federal

End of Year Budget Reminders

- Amendment deadline is June 15 clean up <25% /function
- Check Consolidated Application to ensure that all 5 budgets are fully budgeted and have bookkeeper check GAORS
- Prior to closing books in June MAKE SURE
 - FY11 State and FY10 carryover funds to include all ARRA funds have been expended
- If funds are left, get with bookkeeper and do a journal entry
 - Some of FY11 federal budgets have been expended so
 - Use 11 expenditures to "0" out 11 state and 10 carryover
 - All ARRA expended or do journal entry to "0" out too

Check FY11 state/local expenditures so = to or > FY10